

**CONTRACT REVIEW CHECKLIST****Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	√
Consistent with Florida, federal and local laws	√

**Contract Terms:**

	Comments
Term (Duration of Contract)	5/1/05-4/30/06
Termination Clause	√
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	None
Confidentiality Provision	Yes
Warranties	√
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	None
Governing Law & Venue	Florida; Palm Beach County

**Business Principles:**

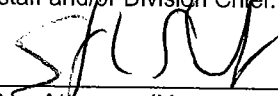
	Comments
Sound Business Principles	√
Reasonableness of Fees	See page 2
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	See page 2

**Other Issues:**

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	Yes

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES ☐ NO ☐

 2/17/05  
By: Attorney (Name and Date)